

MINUTES OF MEETING NORTH DADE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Dade Community Development District was held on February 20, 2024, at 7:00 p.m. at Milan's Community Center, 10284 NW 32nd Terrace, Miami, Florida.

Present and constituting a quorum were:

Miguel Medina
Franklin Lopez
Maria Godoy

Chairman
Vice Chairman
Assistant Secretary

Also present were:

Luis Hernandez
Liza Smoker
Ben Barlow
Andres Calavia

District Manager
District Counsel
Miami Pump
Resident (by phone)

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hernandez called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Organizational Matters

**A. Consideration of Appointment of Supervisor to Unexpired Term of Office
– Seat #5 (11/26)**

B. Oath of Office for Newly Appointed Supervisor

C. Election of Officers

Mr. Hernandez reminded the Board that there was a vacant seat and asked if there was anyone to appoint.

There not being anyone to appoint, these items were tabled.

THIRD ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the June 20, 2023 Meeting

Mr. Hernandez presented the minutes from the June 20, 2023 meeting, asked for any changes, comments, corrections, additions, or deletions and upon hearing none, asked for a motion to approve them.

On MOTION by Ms. Godoy seconded by Mr. Medina with all in favor, the Minutes of the June 20, 2023 Meeting were approved as-presented.

FIFTH ORDER OF BUSINESS

Discussion of Lift Station Pump Issues, Analysis of the Options, and Board Direction

Mr. Hernandez discussed the lift station pump issues, explained that the two newer pumps were not functioning properly and the company that maintained them informed staff that they would need to be sent to Tallahassee to be repaired, which the District would be required to pay for this and the vendor was not sure if the warranty would cover the repairs, and introduced Mr. Ben Barlow from Miami Pump.

Mr. Barlow gave a brief presentation and explained several options for the lift station pumps.

After a brief discussion, the Board decided to move forward with terminating the agreement with Johnson Environmental Services.

On MOTION by Mr. Medina seconded by Mr. Lopez with all in favor, the agreement with Johnson Environmental Services was terminated.

Mr. Hernandez asked for a motion to approve the proposal from Miami Pump so staff could prepare and negotiate an agreement with them to service the lift station pumps.

On MOTION by Mr. Medina seconded by Ms. Godoy with all in favor, the proposal with Miami Pump was approved.

SIXTH ORDER OF BUSINESS**Ratification of Resolution
#2024-01 Amending the Fiscal
Year 2023 General Fund Budget**

Mr. Hernandez presented Resolution #2024-01 Amending the Fiscal Year 2023 General Fund Budget, explained that it was executed in between meetings in order to meet statutory deadlines for the audit, and asked the Board for a motion to ratify it.

On MOTION by Mr. Lopez seconded by Ms. Godoy with all in favor, Resolution #2024-01 Amending the Fiscal Year 2023 General Fund Budget was ratified.

SEVENTH ORDER OF BUSINESS**Ratification of Engagement
Letter with Grau & Associates to
perform the Audit for Fiscal Year
Ending September 30, 2023**

Mr. Hernandez presented the engagement letter with Grau & Associates to perform the audit for fiscal year ending September 30, 2023, explained that it had been executed between meetings in order to not delay the audit process, and asked for a motion to ratify it.

On MOTION by Mr. Lopez seconded by Ms. Godoy with all in favor, the engagement letter with Grau & Associates to perform the audit for fiscal year ending September 30, 2023 was ratified.

EIGHTH ORDER OF BUSINESS**Consideration of First
Amendment to Agreement for
District Management Services
between North Dade CDD and
GMS – SF, LLC**

Mr. Hernandez presented the first amendment to the agreement for District Management services between North Dade CDD and GMS – SF, LLC, explained it clarified some statutory requirements but didn't change any of the services provided by GMS, asked for any questions, and upon not hearing any, asked the Board for a motion to approve it.

On MOTION by Mr. Medina seconded by Ms. Godoy with all in favor, the First Amendment to Agreement for District Management Services between North Dade CDD and GMS – SF, LLC was approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney – Discussion of Required Ethics Training Memorandum

Ms. Smoker explained that District Counsel's office would draft an agreement with Miami Pump based on the proposal that was provided and approved and briefly discussed the memorandum and different options for completing the hours of ethics training that was now required by all of the Board members.

B. Engineer

There not being any report, the next item followed.

C. Manager

Mr. Hernandez discussed the different types of formats for transcribing the minutes, and after a brief discussion, the Board authorized to change the format of the minutes from verbatim to summarized going forward.

TENTH ORDER OF BUSINESS

Financial Reports

A. Acceptance of Check Register

B. Acceptance of Unaudited Financials

Mr. Hernandez presented the financial reports, asked for any questions regarding the check register and unaudited financials, and upon not hearing any, asked for a motion to accept them.

On MOTION by Mr. Lopez seconded by Mr. Medina with all in favor, the check register and the unaudited financials were accepted.

ELEVENTH ORDER OF BUSINESS

Supervisors Requests

There not being any, the next item followed.

TWELFTH ORDER OF BUSINESS Adjournment

Mr. Hernandez asked for any other District business to discuss, a motion to adjourn would be in order.

On MOTION by Ms. Godoy seconded by Mr. Lopez with all in favor, the meeting was adjourned.



Secretary / Assistant Secretary



Franklin Lopez (Jul 22, 2024 11:29 EDT)

Chairman / Vice Chairman

06-18-24docstosign-NorthDade

Final Audit Report

2024-07-22

Created:	2024-06-19
By:	Robin Friedman (rfriedman@gmssf.com)
Status:	Signed
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-  Document created by Robin Friedman (rfriedman@gmssf.com)
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