

MINUTES OF MEETING NORTH DADE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Dade Community Development District was held on November 19, 2024, at 7:00 p.m. at Milan's Community Center, 10284 NW 32nd Terrace, Miami, Florida.

Present and constituting a quorum were:

Miguel Medina
Franklin Lopez
Maria Godoy

Chairman
Vice Chairman
Assistant Secretary

Also present were:

Luis Hernandez
Andrew Gill
Liza Smoker
Fabian Elise

District Manager
Governmental Management Services
District Counsel
Resident

FIRST ORDER OF BUSINESS

Oath of Office for Newly Elected Supervisors – Seat #3 (11/2028) Landowners Election Seat and Seat #2 (11/2028) Elected in the General Election on November 5, 2024

SECOND ORDER OF BUSINESS

Roll Call

Mr. Hernandez called the meeting to order, called the roll, and indicated that Mr. Medina had already been administered his oath of office prior to starting the meeting.

THIRD ORDER OF BUSINESS

Organizational Matters

- A. Consideration of Resolution #2025-01 Canvassing and Certifying the Results of Landowners Election**
- B. Consideration of Appointment of Supervisor to Unexpired Term of Office – Seat #5 (11/26)**
- C. Oath of Office for Newly Appointed Supervisor**

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D. Consideration of Resolution #2025-02 Confirming the General Election Results**E. Consideration of Resolution #2025-03 Declaring a Vacancy on the Board of Supervisors and Appointing a Qualified Elector to the Vacant Seat – *pending there is quorum since no one qualified in the general election for Seat #1 (11/2028)*****F. Oath of Office for Newly Appointed Supervisor****G. Consideration of Resolution #2025-04 Electing Officers**

Mr. Hernandez presented Resolution #2025-01 Canvassing and Certifying the Results of Landowners Election, explained it indicated Mr. Medina had been re-elected to Seat #3 at the landowners meeting and would be serving a four-year term, asked for any questions, and upon not hearing any, asked the Board for a motion to approve it.

On MOTION by Ms. Godoy seconded by Mr. Medina with all in favor, Resolution #2025-01 Canvassing and Certifying the Results of Landowners Election was approved.

Mr. Hernandez indicated that no one had qualified for Seat #1 or Seat #2 during the general election and asked the Board to re-appoint the current holdovers.

On MOTION by Mr. Medina seconded by Mr. Lopez with all in favor, Ms. Godoy was re-appointed to Seat #2.

On MOTION by Mr. Medina seconded by Ms. Godoy with all in favor, Mr. Lopez was re-appointed to Seat #1.

Mr. Hernandez asked for a motion ratifying all of the actions taken by the Board when there wasn't officially a quorum.

On MOTION by Ms. Godoy seconded by Mr. Medina with all in favor, all of the actions taken by the Board when there wasn't officially a quorum were ratified.

Ms. Godoy mentioned that she had gone to the Supervisor of Elections office to qualify for her seat and thought she had done everything properly.

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Mr. Hernandez reviewed the agenda, explained he missed that Item D, Resolution #2025-02 on the agenda, did actually indicate this, and asked the Board for a motion to rescind the motion that had been made to re-appoint Ms. Godoy since she had properly qualified for her seat in the general election process.

On MOTION by Mr. Medina seconded by Mr. Lopez with all in favor, the motion to re-appoint Ms. Godoy was rescinded.

Mr. Hernandez presented Resolution #2025-02 Confirming the General Election Results and indicated that Ms. Godoy had qualified for her seat in the general election.

On MOTION by Mr. Medina seconded by Mr. Lopez with all in favor, Resolution #2025-02 Confirming the General Election Results was approved.

Mr. Hernandez reminded the Board that Seat #5 was still vacant.

There not being anyone to appoint to the vacant seat, Item B and Item C were tabled until the next meeting.

Mr. Hernandez presented Resolution #2025-04 Electing Officers and explained that the Board could make any changes to the slate of officers at this time or retain the same slate of officers. Currently, Mr. Medina was Chairman, Mr. Lopez was Vice Chairman, Ms. Godoy, Mr. Mieses, and Mr. Gill and Mr. Rich Hans from GMS were Assistant Secretaries, Mr. Hernandez was Secretary, and Ms. Patti Powers from GMS was Treasurer, Ms. Sharyn Henning from GMS was Assistant Treasurer.

The Board concurred to keep the same slate of officers.

On MOTION by Mr. Medina seconded by Ms. Godoy with all in favor, Resolution #2025-04 Electing Officers was approved; and the Board retained the same slate of officers.

FOURTH ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

November 19, 2024**North Dade CDD****FIFTH ORDER OF BUSINESS****Approval of the Minutes of the
June 18, 2024 Meeting**

Mr. Hernandez presented the minutes from the June 18, 2024 meeting, asked for any changes, comments, corrections, additions, or deletions and upon hearing none, asked for a motion to approve them.

On MOTION by Mr. Lopez seconded by Mr. Medina with all in favor, the Minutes of the June 18, 2024 Meeting were approved as-presented.

SIXTH ORDER OF BUSINESS**Ratification of Lift Station
Services Agreement with Miami
Pump & Supply and Discussion
for Lift Station Issues**

- **Description of the processing of the Agreement which was fully executed on September 23, 2024**
- **Current problems**
- **Board discussions and directions**

Mr. Hernandez explained that the contract with Miami Pump & Supply had finally been fully executed, and that they took the pumps to be fixed since neither were working properly and they were still in-progress of repairing them.

Mr. Medina mentioned that the contractor said they had installed the backup pump in the meantime and asked why they could not provide monthly reports or better information about the status of the pumps and if they could not provide that information that was requested, they should consider another vendor.

Mr. Hernandez responded that he asked for updates and reports each time he talked to the vendor and since right now they still had the pumps so they could not make changes like that yet.

After a discussion, the Board authorized Mr. Medina to meet with the vendor to resolve the current issues that the CDD was dealing with.

On MOTION by Ms. Godoy seconded by Mr. Lopez with all in favor, Mr. Medina was authorized to meet with the vendor to resolve the current issues that the CDD was dealing with.

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SEVENTH ORDER OF BUSINESS

**Consideration of Engagement
Letter with Grau & Associates to
perform Audit for Fiscal Year
Ending September 30, 2024**

Mr. Hernandez presented the engagement letter with Grau & Associates to perform the audit for fiscal year ending September 30, 2024 and asked the Board to approve it.

On MOTION by Ms. Godoy seconded by Mr. Medina with all in favor, the engagement letter with Grau & Associates to perform the audit for fiscal year ending September 30, 2024 was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Smoker reminded the Board to complete their ethics training courses needed soon if they had not already done this.

Mr. Lopez asked for staff to send him the information to remind him.

Mr. Hernandez indicated his office would send the information via email.

B. Engineer

There not being any report, the next item followed.

**C. Manager – Ratification of Performance Measures and Standards as
Required by Florida Statutes**

Mr. Hernandez presented the performance measures and standards, explained it was required by the Florida Statutes to be on the CDD's website, asked for any questions or comments, and upon not hearing any, asked the Board for a motion to ratify it since it had been signed in between meetings.

On MOTION by Ms. Godoy seconded by Mr. Medina with all in favor, the performance measures and standards as required by the Florida Statutes was ratified

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NINTH ORDER OF BUSINESS

Financial Reports

A. Acceptance of Check Register

B. Acceptance of Unaudited Financials

Mr. Hernandez presented the financial reports, asked for any questions regarding the check register and unaudited financials, and upon not hearing any, asked for a motion to accept them.

On MOTION by Mr. Medina seconded by Ms. Godoy with all in favor, the check register and the unaudited financials were accepted.

TENTH ORDER OF BUSINESS

Supervisors Requests

There not being any, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

Mr. Hernandez asked for any other District business to discuss, and upon not hearing any, asked for a motion to adjourn the meeting.

On MOTION by Mr. Lopez seconded by Mr. Medina with all in favor, the meeting was adjourned.

Firmado por:

William Cuotto

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Secretary / Assistant Secretary x

Signed by:

Maria Godoy

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Chairman / Vice Chairman x